

Haywood County, Tennessee
REQUEST FOR BUDGET AMENDMENT

To: **Budget Director, County Mayor's Office**

From: RICHARD BROWN

Date: 2/4/21

Is adjustment: **Temporary** (a onetime transfer)
 Permanent (will become part of your base budget every fiscal year)

Please amend the budget for department 207-55754-706 ^(BUILDING CONSTRUCTION) budget account
number (line item) 706, as follows:

MOVE FUNDS FROM 207-~~55~~49700 (INSURANCE RECOVERY)
IN THE AMOUNT OF \$26,384.09 TO 207-55754-706

Is adjustment: **A request to transfer funds from another line item within budget**
 A request for new funds

If new funds, please provide additional detail to support the use of new funds for this amendment.

Approvals: Please sign (if applicable) and date.

Department Head _____

Budget Director [Signature] 2/4/21

Budget Committee _____

County Commission _____