

Haywood County, Tennessee
REQUEST FOR BUDGET AMENDMENT

To: Budget Director, County Mayor's Office

From: Richard Brown

Date: 2/4/21

Is adjustment: Temporary (a onetime transfer)
 Permanent (will become part of your base budget every fiscal year)

Please amend the budget for department 116-55731 budget account number (line item) 103 (ASSISTANTS), as follows:

REDUCE 116-55731 FROM \$29,680 TO \$14,840 DUE TO HALF THE SALARY BEING TAKEN OUT OF 101-54220-103.

Is adjustment: A request to transfer funds from another line item within budget
 A request for new funds

If new funds, please provide additional detail to support the use of new funds for this amendment.

Approvals: Please sign (if applicable) and date.

Department Head _____

Budget Director  2/4/21

Budget Committee _____

County Commission _____

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Is adjustment: Temporary (a onetime transfer)
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Please amend the budget for department 101-51300 budget account number (line item) 119 (BOOKKEEPERS), as follows:

MOVE \$ 26,806 FROM 101-51300-119 TO 101-51300-161
SECRETARY(IES) DUE TO WAY IT IS CODED IN
PAYROLL.

Is adjustment: A request to transfer funds from another line item within budget
 A request for new funds

If new funds, please provide additional detail to support the use of new funds for this amendment.

Approvals: Please sign (if applicable) and date.

Department Head _____

Budget Director  2/4/21

Budget Committee _____

County Commission _____