

MARCH TERM  
HAYWOOD COUNTY COMMISSION  
MARCH 18, 2019

The Haywood County Commission met in regular session on Monday, March 18, 2019 at 6:00 p.m. with Chairman, Joe Stephens, presiding. Sonya Castellaw, County Clerk, along with the following County Commissioners were present: Dell Phillips, Janice Rogers, John King, Christan Byars, Robert Green, Steven King, Alan O'Quin, Mary Ann Sharpe, Wally Eubanks, Sharon Hayes, Link Carlton, Becky Booth, Larry Stanley, James Morgan, Jeffery Richmond, Ronald Bruce, Chris Richards, Leonard Jones, Jr., Joe Barden and Joe Stephens.

A quorum being present, the meeting was opened with prayer, by Commissioner Jeffery Richmond.

Motion by Joe Barden and seconded by Wally Eubanks that the minutes from the February 18, 2019 meeting be approved. Motion carried.

Motion by Larry Stanley and seconded by Chris Richards that the commission dispense with the reading of the reports. Motion carried.

Motion by Robert Green and seconded by Dell Phillips that the County Mayor's report be approved. Motion carried.

Motion by Joe Barden and seconded by Leonard Jones, Jr. that the Trustee's report be approved. Motion carried.

Motion by James Morgan and seconded by Janice Rogers that the Board of Education's report be approved. Motion carried.

Motion by Leonard Jones, Jr. and seconded by Chris Richards that the Highway Commission's report be approved. Motion carried.

The next item on the agenda is the reports of the standing committees.

Motion by Robert Green and seconded by Joe Barden to move forward with allowing the County Mayor along with the City Mayor to pursue the grant application for the I-40 Advantage Park rail study and limit our exposure to \$15,000.00. Chairman Joe Stephens called for a roll call vote. Motion carried with 20 yes votes.

Motion by Larry Stanley and seconded by John King to allow the County Mayor to negotiate a payment schedule with delinquent solid waste customers. Motion carried.

Motion by Leonard Jones, Jr. and seconded by Link Carlton to approve the following resolution:

## RESOLUTION

### DESIGNATION OF AGENCIES, OFFICES, AND DEPARTMENTS GOVERNED BY EMPLOYEE HANDBOOK

Pursuant to Tenn. Code ann. § 5-23-103(c) (2). Which requires the designation of all departments, offices, and agencies controlled and/or covered by the Haywood County Handbook.

The following departments are covered by the said personnel procedures and directives stated therein, to with.

- A). County Mayor's Office
  - B). County Trustee's Office
  - C). County Clerk's Office
  - D). County Register's Office
  - E). County Property Assessor's Office
  - F). Solid Waste, County Farm, and Recycle Departments
  - G). Parks and Recreation Department
  - H). Maintenance and Janitor Department Employees
  - I). Haywood County Highway Department
  - J). All Court and Clerks personnel and support staff of the respective Judges and Chancellor and the court security.
  - K). The Haywood County Sheriff Department Personnel and Haywood County Jail Personnel as modified by Civil Service Provisions.
- 2). Each department may amend the policies and procedures as set out in Tenn. Code Ann. § 5-23-103.

Motion carried.

Motion by Leonard Jones, Jr. and seconded by Link Carlton to implement a plan on July 1, 2019 to give each employee a check for one weeks pay on July 12, 2019 and give them a check for two weeks pay on July 26, 2019. Chairman Joe Stephens called for a roll call vote. Motion carried with 15 yes votes, 4 no (Wally Eubanks, Ronald Bruce, Chris Richards, Joe Stephens), and 1 passed. (Sharon Hayes).

Chairman Joe Stephens said that Item 6 (Refund/Renegotiate Debt Options) would be referred to the Budget Committee and discussed at the May County Commission meeting.

Chairman Joe Stephens said that Item 7 (Payment to Latrice Summers for damage to her vehicle from hitting a pothole) would be referred to the Highway Commission.

Motion by Larry Stanley and seconded by Leonard Jones, Jr. to approve the request to enter into a five (5) year lease to purchase a new garbage truck for the Haywood County Solid Waste Department. Motion carried.

The next order of business is the budget amendments.

Motion by Leonard Jones, Jr. and seconded by Wally Eubanks that the Haywood County Ambulance/EMS budget amendment be approved:

Date: 1/31/19

Is adjustment:  Temporary (a onetime transfer)  
 Permanent (will become part of your base budget every fiscal year)

Please amend the budget for department Ambulance / EMS budget account number (line item) 101-55130.338, as follows:

\$1,360.25 - Insurance recovery from a not at fault crash.

Is adjustment:  A request to transfer funds from another line item within budget  
 A request for new funds

If new funds, please provide additional detail to support the use of new funds for this amendment.

\$1,360.25 was deposited into Insurance recovery  
Need moved to vehicle maintenance line item  
Motion carried.

Motion by Jeffery Richmond and seconded by Robert Green that the Haywood County EMA budget amendment be approved:

To: Budget Director, County Mayor's Office

From: MISTY HALEY

Date: 2/15/19

Is adjustment:  Temporary (a onetime transfer)  
 Permanent (will become part of your base budget every fiscal year)

Please amend the budget for department EMA budget account number (line item) 357-54410-499, as follows:

\$1,500 - WALMART EMA GRANT

Is adjustment:  A request to transfer funds from another line item within budget  
 A request for new funds

If new funds, please provide additional detail to support the use of new funds for this amendment.

RECEIVED CHECK FOR \$1,500 FROM WALMART  
TO BROWNSVILLE HAYWOOD COUNTY EMERGENCY

Motion carried.

Motion by Leonard Jones, Jr. and seconded by Chris Richards that the Haywood County Highway Department budget amendments be approved:

Fund: 131

Budget amendments

		DEBIT	CREDIT
68000.726	State Aid Project	.	\$ 511,083.08
46420	State Aid	\$ 500,351.04	
39000	Fund Balance	\$ 10,732.04	
68000.714	Highway Equipment		\$ 91,490.00
49700	Insurance Recovery	\$ 91,490.00	
63100.418	Equipment and Machinery Parts		\$ 24,419.24
49700	Insurance Recovery	\$ 24,419.24	
62000.149	Laborers		\$ 28,955.36
62000.409	Crushed Stone		\$ 67,315.40
68000.714	Highway Equipment		\$ 7,026.91
47590	Other Federal through State	\$ 103,297.67	
68000.799	Other Capital Outlay		\$ 429.00
39000	Fund Balance	\$ 429.00	
68000.726	State Aid Project		\$ 345,297.00
46420	State Aid Program	\$ 338,391.06	
39000	Fund Balance	\$ 6,905.94	
62000.404	Asphalt—Hot Mix		\$ 450,368.75
39000	Fund Balance	\$ 450,368.75	
<b>TOTALS</b>		<b>\$ 1,526,384.74</b>	<b>\$ 1,526,384.74</b>

Motion carried.

The next order of business is the call of the districts:

District I. – Nothing.

District II. – Nothing.

District III. – Nothing.

District IV. – Nothing.

District V. – Motion by Sharon Hayes and seconded by Robert Green that Janice B. Reed be appointed a Notary Public for the State of Tennessee.

Motion carried.

District VI. – Motion by Link Carlton and seconded by Wally Eubanks that Carolyn L. Joyner be appointed a Notary Public for the State of Tennessee. Motion carried.

District VII. – Nothing.

District VIII. – Motion by Ronald Bruce and seconded by Jeffery Richmond that Erica Austin be appointed a Notary Public for the State of Tennessee. Motion carried.

Motion by Ronald Bruce and seconded by Jeffery Richmond that Rene' Hendrix be appointed a Notary Public for the State of Tennessee. Motion carried.

District IX. – Nothing.

District X. - Nothing.

Motion by Robert Green and seconded by James Morgan that the commission adjourn subject to call. Motion passed.

Joe Stephens, Chairman

Sonya Castellaw, County Clerk

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